

CONSTITUTION RULES AND BY-LAWS

of the

THE GT CLUB INC



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TITLES AND OBJECTS AND CONSTITUTION

1. The name of the Association shall be the **"The GT Club Inc"**.
2. The objectives for which the Association (hereafter referred to as the Club) is established are to promote interest in various types of car activities and to create an attitude of good sportsmanship, good citizenship and safety among its members and the community.
3. The Club is a non-proprietary Association and its profits, if any, and all other income of the Club shall be applied solely to the promotion of the purposes for which its members are associated together.

MANAGEMENT

- A. The affairs of the Club shall be under the management and control of all financial full members of the Club.
- B. The Club shall meet monthly.
- C. The Club may raise and collect funds by private subscription, public appeal, donations, sponsorship or otherwise and to accept any legacy, bequest device or gift of property.

CONDUCT OF MEMBERS

It shall be an offence for any member to: -

- A. Use objectionable or obscene language
- B. Damage Club property

- C. Remove or use Club property without proper authority.
- D. Disregard the instructions of any members of the Club when duly warned by the same.
- E. Infringe the Rules and By-Laws of the Club.
- F. Cause offence to any member or members of the Club, or misconduct himself/herself either within the precincts of the Club or elsewhere, in such manner as to prejudice the good name and order of the Club or the comfort or welfare of any member or members.
- G. Be under the influence of alcohol &/or drugs or introduce alcohol &/or drugs on the premises without permission.
- H. Cause damage to the clubs reputation

Special Note:

The GT Club Inc. and its organisers take no responsibility for injury, accident or damage incurred in any event held by the club.

BADGE AND UNIFORM

- A. The uniform of the Club shall include a jacket and a shirt. The club jacket shall be a jacket with "The GT Club Inc" embroidered on the front and back of the jacket, the style determined by the club. No other badges or writing, except the first name of the member, may be affixed to the official Club jacket.
- B. The Club shirt for males is to be a black shirt with "The GT Club Inc" embroidered on the front and back with the option of the person's name embroidered on the front
- C. The Club shirt for females is to be a pink shirt "The GT Club Inc" embroidered on the front and back with the option of the person's name embroidered on the front
- D. All club issued items remain the property of the club and must be returned upon resignation or termination

GENERAL MEETINGS

- A. The Annual General Meeting shall be held within 2 months of the end of Financial Year.
- B. At each Annual General Meeting the Club shall submit the accounts for the past financial year.
- C. At an Annual General Meeting any full member present may bring up any general business without notice.
- D. Only financial members of the Club are entitled to attend the annual general meeting.

ELECTION AND APPOINTMENT OF MEMBERS TO THE COMMITTEE

- A. The election of the Office Bearers shall take place at the Annual General Meeting by the way of a show of hands. The nominated members must gain greater than 50% of the vote to be successful. In the event of a contest for a position a secret ballot shall be conducted.
- B. All Members casting a vote in the election process must be financial full members and present at the Annual General Meeting.
- C. A minimum quorum of 50% of the club's membership is required for the voting process at the Annual General Meeting.
- D. The Office Bearers of the Club shall retire at each Annual General Meeting, but each office bearer may offer himself/herself for re-election.
- E. The club captain shall fill any role of the committee temporarily as required.

DUTIES OF OFFICERS

A. President

The President shall be the senior officer of the Club. He/she shall be the elected Chairman of all General Meetings.

B. Secretary

The Secretary shall attend all meetings, produce and answer and enter into a book all correspondence and a copy of all outward correspondence, keep minutes of all resolutions passed or other business transacted at the meeting, keep a record of all names and addresses of Club membership.

D. Treasurer

The Treasurer shall furnish a monthly financial statement of monies handled for the last month, bank all monies and pay all accounts. Keep a cashbook of all finances and produce it and a bank deposit book at all meetings.

Treasurer Functions:

- Itemised accounts of expenditures, monies recovered and or profit must be recorded in the accounts book.

Raffles

- Expenditure of all monies paid out and proceeds of raffles held at Club meetings shall be recorded in book and declared on the night of meeting on which raffle has been held.
- Disclosure of balance of monies held in Club accounts should not be discussed at Club meetings in the presence of attending visitors.

E. Technical Advisory Committee Representative (TAC).

OBJECTIVE: All clubs in NSW have an elected TAC member.

SCOPE: The representative elected should have a sound technical knowledge, be responsible, have a good working relationship with people and be willing to assist in all areas of building and reporting.

JOB DUTIES

Responsible for the technical side of your club's duties.

- Give advice in technical areas for both full and conditional registration.
- Has responsibility for guidance of club members in matters relating to safety and conformance to rules.

F. Club Registrar

The Club Registrar is responsible for maintaining compliance with all NSW Road and Maritime Services (RMS) historic and or modified vehicle registration schemes, for the club and thus ensuring the schemes for members.

The main responsibilities of the Club Registrar are;

1. Ensuring the club maintains a register of Club historic and or modified vehicle registration schemes vehicles, which includes the member name, membership number, address, vehicle make, model, year, and historic and or modified vehicle registration number.
2. Maintaining a log of club historic and or modified vehicle registration scheme vehicle movements outside of published Club Runs, and those authorised under the Historic and/or modified Registration Scheme rules. These include short notice runs with other clubs or rallies, private functions e.g. weddings, formals, etc.
3. The Registrar must be informed by the member prior to any of these trips being undertaken, usually at a Club Meeting or by phone/email/sms, to ensure there is no abuse of the system.
4. Verifying all modifications to club historic and or modified vehicle Registration Scheme vehicles to ensure they are within the guidelines for historic and or modified vehicle registration schemes. If doubt exists, they should be referred to the NSW Road and Maritime Services.
5. The **Owner** of the vehicle is responsible for vehicles undergoing the annual pink slip inspection process by a licensed motor mechanic for the purpose of historic and or modified vehicle registration scheme registration.
6. The Club Registrar is **not responsible for** inspecting the vehicle for **roadworthiness**, but will collect and collate information for Club records and the NSW Road and Maritime Services.

You are to keep a record of the following details:

- Check the applicant is a financial member of the **The GT Club Inc.**
- Check the vehicle logbook to ensure all activities over the previous 12 months have been correctly recorded.

- Verify the age of the vehicle accords with historic and or modified vehicle registration schemes.
- Check the general appearance of the vehicle and ensure that any modifications, accessories or other alterations accord with the Club policies on historic and or modified vehicle registration scheme eligibility.
- Collect a copy of the new registration papers.
- Collect a copy of the registration inspection pink slip.
- Collect a copy of the current vehicle third party property insurance policy.
- Collect a copy of a photo of the vehicle.

If any of the above items are not satisfied, you should reject the vehicle until such times that the conditions are met.

If you are satisfied that all the conditions have been met and the vehicle is due for Registration, complete the "Historic and or modified Vehicle Registration Scheme" form (the `White` form), sign it in the signature box and using the club stamp issued to you, stamp in the lower right corner box and write the club number in the centre of the stamp where indicated. Copies of the template attached may be made if stocks of the form are not readily available.

Whilst the roadworthiness and overall safety of the vehicle are the sole responsibility of the **owner** under New South Wales law, if you note any matter of concern with the condition of the vehicle, bring it to their attention. All vehicles must be checked at least annually by a qualified mechanic to maintain roadworthiness, thus protecting the image of the heritage and or modified motoring movements.

If you consider a vehicle is not safe to drive on public roads, based on your experience, you should clearly state this to the owner.

G. Auditor

An independent auditor may be engaged by the Treasurer to audit or check the Clubs' Account books. The Treasurer will submit, to the Annual General Meeting, a report with Income and Expenditure plus a Balance sheet to the 30th of June of each year.

MEMBERSHIP

- A. Persons are entitled to hold full membership of the club if the person owns or is building a Falcon GT, Fairmont GT or an Associate vehicle.
- B. Persons are entitled to be an Associate member if they are an enthusiast of the Falcon GT and do not own a vehicle.
- C. Each candidate for full membership must be nominated by two (2) members of the Club, of full financial status and having been Members for not less than 12 months.
- D.
 - i. Prospective Full Members must attend a minimum of three (3) meetings within a six (6) month period before applying for membership.
 - ii. The Club will undertake a three (3) month assessment of the applicant prior to voting on the acceptance of the applicant.
 - iii. All club full club members, either in person or proxy, shall be required for the election of new full members.
 - iv. Two or more Negative votes at election of new full members will result in the rejection of the application for membership. Prospective full members who get a rejection of application (negative vote) can be reconsidered at the following meeting if they are nominated and seconded for a reconsidered vote.
 - v. Voting rights shall be restricted to full members only. Associate members shall not have voting rights.
 - vi. No member shall be entitled to vote if they are not currently financial and an active member of the Club.
 - vii. Associate Members are entitled to enjoy and participate in all activities and functions as a Member of the Club.
 - viii. Associate members are not entitled to hold a position on the Management Committee.
- E. Resignation from a member of The GT Club Inc is acceptable in writing only.

DISCIPLINING OF MEMBERS

A complaint may be made to the Club by any member of The GT Club Inc.

- A. Minor concerns and issues may be dealt with-in the Club.
- B. Major concerns and issues may be referred to the committee.

- C. The committee decision is final.

VOTES OF MEMBERS

- A. Each full member eligible to vote shall, both on show of hands and/or on taking of a poll, have just one (1) vote only.
- B. Proxy votes are admissible and must be advised to the host of the Club meeting where the vote is to take place.

DISALUTION OF THE CLUB

- A. Should the Club not be able to maintain a membership of eight individual members, then the Club can be folded by a majority vote.
- B. All outstanding Club bills and debts are to be paid in full.
- C. The Club will contact the Office of Corporate Affairs and the Club's Incorporation is to be cancelled and closed.
- D. The Club will contact the CMC (Council of Motor Clubs) or equivalent recognised organisation and advise that the affiliation is to be resigned.
- E. Any monies and assets left are to be donated to the CMC or equivalent recognised organisation.

ANNUAL SUBSCRIPTION AND ENTRANCE FEES

- A. Annual subscriptions payable by all members shall be as determined by the Club for the pending year.
- B. The annual associate membership club fees will be accepted in advance and payable no later than the 30th of June of each year.
- C. Members who neglect to pay fees by the 30th of June each year will be deemed no longer desirable to be a member.
- D. The financial year shall commence from the 1st day of July.
- E. Any other fees or charges payable by members, the times and payment thereof and all matters relating thereto, not specifically provided for in these rules shall be such as shall from time to time be determined by the Club.

ADENDUM A.

<u>HISTORIC VEHICLE REGISTRATION SCHEMES</u>

Part 1 – Eligibility

- a) All vehicles must be a minimum of 30 years old, with the onus of proof of age being with the applicant. However the final arbitrator shall be the club committee.
- b) All applicants shall be handed a copy of this Constitution. Applicants shall read and fully understand their responsibilities and agree to abide with this Constitution before Historic Registration is issued.
- c) All applicants must be a financial member for a minimum of 12 months prior to historic vehicle registration eligibility.

Part 2 – Club Events

- a) Historic vehicles shall only be used for Club events, except as set out in Part 3 – Servicing of Vehicles, or other NSW Road And Maritime Services registration schemes.
- b) Club events shall be:-
 - Events as set by club.
 - 3 or more club registered cars can be deemed as a club event.

Part 3 – Servicing of Vehicles

Journeys necessary for the servicing of road testing of vehicles may go to the notified garaging place of the said vehicle by the shortest possible route and are permitted at any time.

- Any longer runs necessary for the servicing of vehicles may only be made after receiving permission from the Club Plates Registrar or, in his absence from the President, Secretary or Treasurer. This permission must be properly recorded in the Club Records by the person approving the movement with full details of time, place and reason.
- Service runs for road testing a vehicle after extensive work must go to the nearest point of garaging. (Permission to be obtained as above, in Part 3 – section a).

Part 4 – Responsibility of Club Members

- All enquiries must be directed to the Club Registrar. Individual approaches to the NSW Roads and Maritime Services are not permitted.
- Historic number plates are issued to a member of the club and are not transferable either to another vehicle or person in the event of the vehicle being sold.
- Plates must be immediately returned to NSW Roads and Maritime Services:-
 - In the event of the sale of the vehicle on which they are issued.
 - Upon the member's resignation from the Club.
 - Upon the member's failure to remain a financial member within the meaning of the Constitution of the Club or on failure to pay any levy that may be constitutionally approved by a duly constituted Club meeting.
 - At the directive of a Club Committee decision.
 - If the Club Inspector considers the vehicle has been made unsafe or altered after it has been inspected.

Club membership is granted in the belief that the members' prime intended use is for Club outings. The Committee retains the right to reconsider eligibility for issue or renewal, should this cease to be the case or if the vehicle does not attend Club outings during the year without good cause.

Part 5 – Annual Vehicle Inspection

- All vehicles must undergo an annual inspection.
- Vehicle owners are responsible for vehicles undergoing the annual pink slip inspection process, by a licensed motor mechanic. For the purpose of historic vehicle registration scheme registration, licensed motor mechanics are the only persons authorised to certify vehicles roadworthy under this constitution.
- The applicant will pay the current inspection fee to the club.
- Money payable for membership shall be paid on or before the annual registration date.
- By special arrangements, the Club Registrar may process Historic Vehicle renewals through the Roads and Maritime Services. Issue of Historic registration to the member shall, however, be withheld until the vehicle is inspected and passed by the Club Inspection Officer.
- Chassis, serial, body and engine numbers will form part of the identification of a Historic vehicle. Any change must be notified in writing to Roads and Maritime Services and the Club's plate registrar.

Part 6 – Insurance Requirements

A minimum insurance cover of Third Party Property Insurance is required. Proof of a cover must be provided to the Club Registrar.

It is strongly recommended that full insurance be obtained. As a policy, full insurance on a Conditional registration vehicle is approximately the same cost as Third Party Property Insurance.

Part 7- Vehicle Owner Must Supply To The Club Registrar (Annually).

- A copy of new registration papers.
- A copy of third party property insurance.
- A copy of the registration inspection pink slip.
- A current photograph of the registered vehicle.

Part 8 – Historic Vehicle Scheme (HVS)

Further information on the Historic Vehicle Scheme rules and Regulations can be found at NSW RMS website. This includes the 60 Day Log Book Scheme.

CLASSIC VEHICLE REGISTRATION SCHEME
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Part 1 – Eligibility

- a) All vehicles must be a minimum of 30 years old, with the onus of proof of age being with the applicant. However the final arbitrator shall be the club committee.
- b) All applicants shall be handed a copy of this Constitution. Applicants shall read and fully understand their responsibilities and agree to abide with this Constitution before Historic Registration is issued.
- c) All applicants must be a financial member for a minimum of 12 months prior to historic vehicle registration eligibility.
- d) All vehicles must fall outside the requirements of Historic Vehicles.
- e) Where required all modifications must have Engineering Certification (VSCCS or Equivalent)

Part 2 – Club Events

- a) Classic vehicles shall only be used for Club events, except as set out in Part 3 – Servicing of Vehicles, or other NSW Road And Maritime Services registration schemes.
- b) Club events shall be:-
 - Events as set by club.
 - 3 or more club registered cars can be deemed as a club event.

Part 3 – Servicing of Vehicles

Journeys necessary for the servicing of road testing of vehicles may go to the notified garaging place of the said vehicle by the shortest possible route and are permitted at any time, but the movement of the vehicle must be recorded.

- Any longer runs necessary for the servicing of vehicles may only be made after receiving permission from the Club Plates Registrar or, in his absence from the President, Secretary or Treasurer. This permission must be properly recorded in the Club Records by the person approving the movement with full details of time, place and reason.

- Service runs for road testing a vehicle after extensive work must go to the nearest point of garaging. (Permission to be obtained as above, in Part 3 – section a).

Part 4 – Responsibility of Club Members

- All enquiries must be directed to the Club Registrar. Individual approaches to the NSW Roads and Maritime Services are not permitted.
- CVS number plates are issued to a member of the club and are not transferable either to another vehicle or person in the event of the vehicle being sold.
- Plates must be immediately returned to NSW Roads and Maritime Services:-
 - In the event of the sale of the vehicle on which they are issued.
 - Upon the member's resignation from the Club.
 - Upon the member's failure to remain a financial member within the meaning of the Constitution of the Club or on failure to pay any levy that may be constitutionally approved by a duly constituted Club meeting.
 - At the directive of a Club Committee decision.
 - If the Club Inspector considers the vehicle has been made unsafe or altered after it has been inspected.

Club membership is granted in the belief that the members' prime intended use is for Club outings. The Committee retains the right to reconsider eligibility for issue or renewal, should this cease to be the case or if the vehicle does not attend Club outings during the year without good cause.

Part 5 – Annual Vehicle Inspection

- All vehicles must undergo an annual inspection.
- Vehicle owners are responsible for vehicles undergoing the annual pink slip inspection process, by a licensed motor mechanic. For the purpose of classic vehicle registration scheme registration, licensed motor mechanics are the only persons authorised to certify vehicles roadworthy under this constitution.
- The applicant will pay the current inspection fee to the club.
- Money payable for membership shall be paid on or before the annual registration date.
- By special arrangements, the Club Registrar may process Classic Vehicle renewals through the Roads and Maritime Services. Issue of Classic registration to the member shall, however, be withheld until the vehicle is inspected and passed by the Club Inspection Officer.

- Chassis, serial, body and engine numbers will form part of the identification of a Classic vehicle. Any change must be notified in writing to Roads and Maritime Services and the Club's plate registrar.

Part 6 – Insurance Requirements

A minimum insurance cover of Third Party Property Insurance is required. Proof of a cover must be provided to the Club Registrar.

It is strongly recommended that full insurance be obtained. As a policy, full insurance on a Conditional registration vehicle is approximately the same cost as Third Party Property Insurance.

Part 7- Vehicle Owner Must Supply To The Club Registrar (Annually).

- A copy of new registration papers.
- A copy of third party property insurance.
- A copy of the registration inspection pink slip.
- A current photograph of the registered vehicle.

Part 8 – Classic Vehicle Scheme (CVS)

- Further information on the Classic Vehicle Scheme rules and Regulations can be found at NSW RMS website. This includes 60 Day Log Book Scheme.